

# 5800 ROYAL LANE CONDOMINIUMS

10725 VILLAGER ROAD

**214-363-9317**

Revised June 6, 2011

## REAL ESTATE AGENTS GUIDANCE FOR SIGNS AND OPEN HOUSES

### GENERAL

**USE CENTRALIZED SHOWING SYSTEM (CSS) TO ENTER THROUGH THE ENTRANCE GATE.**

### OPEN HOUSE

1. MAY BE HELD ON THE THIRD SUNDAY OF EACH MONTH FROM 12:00 P.M. – 5:00 P.M. (SUBJECT TO CHANGE DURING HOLIDAYS, ETC.)
2. GROUND DIRECTIONAL SIGNS MAY BE PLACED INSIDE THE PROPERTY ON OPEN HOUSE DAY AND **MUST BE IMMEDIATELY REMOVED** FROM THE PROPERTY AFTER THE OPEN HOUSE.
4. A ONE DAY GATE CODE WILL BE GIVEN TO AGENTS UP TO 3:00 P.M. (**NO LATER THAN 3:00 P.M.**) ON FRIDAY PRIOR TO THE OPEN HOUSE AND THEN REMOVED AFTER THE OPEN HOUSE IS COMPLETED.
5. ONE OPEN HOUSE SIGN MAY BE PLACED IN FRONT OF THE DOOR TO THE UNIT.
6. IT IS THE RESPONSIBILITY OF THE LISTING AGENT TO OPEN THE ENTRY GATE .
7. **AN MLS TOUR IS FOR NEW LISTINGS ONLY.**
  1. ONLY ON TUESDAY(S).
  2. MAY USE GROUND DIRECTIONAL SIGNS AND IMMEDIATELY BE REMOVED AFTER THE TOUR.
  - 3 . **FOR ENTRY, CALL CSS.**